

South Toledo Bend Water District



3260 Little Flock Road • Many, LA. 71449



Malcolm Franks, President • Michael Pitt, Vice President
Michael Walker, Secretary/Treasurer
Commissioners: Tim Collins • Donald Owen

Minutes of South Toledo Bend Water Board

September 7, 2023

Board Members Present: Malcolm Franks, Mike Walker, Mike Pitt, Tim Collins (via phone)

Absent: Don Owen

Others Present: Rick Leonard, Stephen Steinke, Mark McCarty

Meeting was called to order at 5:30 PM by Malcolm Franks. A prayer was said, the roll was called and there was a quorum to conduct business.

A motion to amend the agenda by changing the order of items #7-8-9 and adopt the changes was made by Mike Pitt, 2nd by Tim Collins, passed.

No public present.

NEW BUSINESS:

1. The minutes of the August 3rd meeting were brought to the floor for approval. A motion to approve the minutes of the August meeting was made by Mike Walker, 2nd by Mike Pitt, motion passed unanimously.
2. The treasurer's report for August was presented by Mike Walker. The bank balance sheet and a list of checks written was given to each board member. A motion to accept the treasurer's report was made by Mike Pitt, 2nd by Tim Collins, motion passed.
3. A motion authorizing payment of the bills was made by Mike Pitt, 2nd by Tim Collins, motion passed unanimously.
4. 2024 budget review: Stephen Steinke presented the budget. The notice stating that the budget was available for review was put in the newspaper. For the record, no calls were received in reference to the budget nor has anyone showed up at the meeting to question the budget. No changes have been made to the budget since the preliminary review last month. A motion was made by Mike Pitt, 2nd by Mike Walker, to adopt the budget as presented. The resolution was adopted by the following votes: YEA 4 NAY 0 ABSENT 1 Malcolm signed the "Adoption of the Original Budget".
5. Engagement letter for Accounting/Tax service: Billing rates and payroll service fees have not changed. A vote was taken. All agreed to continue the services with Steinke & Associates and the engagement letter was signed by Malcolm Franks.
6. Grant funds update/Well Project/Pipeline update: Mark McCarty was present. LDH has started processing payments again. We should be receiving payments for requests #14 and #15 shortly. Malcolm just signed pay request #16 which does include some construction costs as Continental finally gave us some paperwork that we needed to provide to LDH. Continental is from Well #1. BP is due for their final payment. They have submitted their "clear lien" certificate. Layne has a payment coming also. Layne still has to perform the final pumping test and disinfect the well. On the chemical testing that was submitted to LDH, two were not accepted as the hold time had been exceeded. Layne will have to redo those. On the booster station project, the Park Site tank is due by the end of this month. We expect APECK to get started down there by the end of this month.

7. Inspector reference APECK construction: This was discussed at length.
8. Sanitary survey response: Rick asked Mark if they could help in correcting the ammonia feed. We have to respond to the State about this. Mark agreed to help. We will respond to the State and tell them we are working with you on a solution.
9. Water billing service increase: All agreed to the cost increase associated with the preparation of the monthly water bills, which was presented by Steinke & Associates.
10. 3rd phase project update: Bids for the new building were opened. The 1st bid received was from Central La Metal Supply (CLMS), Mike Bishop, and is for \$68,151.89. The 2nd bid received was from Mueller, Inc., Draylon Fussell, and is for \$62,692.92. Malcolm asked Rick to look over the bids and make sure all specs are complied with and at that conclusion, we will award the bid. A motion was made by Mike Pitt, 2nd by Mike Walker for a continuance upon review and assessment of the bids received and the lowest bidder will be awarded the bid, agreed by all, passed.
11. Change October meeting date to October 3rd: All agreed to this change.
12. Boring charge: A motion was made by Mike Pitt, 2nd by Mike Walker, to charge \$300 for a road bore and give the option of paying the bore out over six (6) months at \$50 per month, all agreed, passed unanimously.
13. Rick Leonard presented the Superintendent's report for August 2023 to the Board:
 - All monthly State reports and samples sent to LADHH.
 - For the month of August, the plant processed 9,890,000 gals of water @ an average of 319,032 gals. per day and shipped out 9,720,761 gals. of water @ an averaging of 313,572 gals. per day. Used 169,239 gallons for backwashing.
 - Purchased: (SRA) 11,626,00 Sold 4,981,000 Difference 6,645,000 % 52.5
 - GMC truck
 - Christmas Holiday
 - VFD Beaver Hill
 - Fire Marshall
 - Boring equipment
 - Emma's Retreat

A motion to accept the superintendent's monthly report was made by Mike Pitt, 2nd by Mike Walker, motion passed.
14. Announcements/Comments: None
15. There was no other business and a motion to adjourn was made by Mike Walker, 2nd by Mike Pitt, motion passed.

NEXT BOARD MEETING: Tuesday, October 3, 2023, AT 5:30 PM
 South Toledo Bend Water Plant – 3260 Little Flock Road, Many, LA 71449
 Prepared by: Betty Maupin – Administrative Assistant
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