

South Toledo Bend Water District



2200 Old Hwy 476 • Many, LA. 71449



Malcolm Franks, President • Michael Pitt, Vice President
Michael Walker, Secretary/Treasurer
Commissioners: Tim Collins • Shawnette Newby

Minutes of South Toledo Bend Water Board

August 7, 2025

Board Members Present: Malcolm Franks, Mike Pitt, Mike Walker, Shawnette Newby, Tim Collins
Others Present: Rick Leonard, Mark McCarty, Stephen Steinke

Meeting was called to order at 5:30 PM by Malcolm Franks. A prayer was said, the roll was called and there was a quorum to conduct business.

A motion was made by Tim Collins to adopt the agenda as presented, 2nd by Mike Pitt, motion passed.

Public present: Jodi Britt and Billy Palmer are planning to develop about 80 acres by Army Rec Road and would like to find out if we would have the capacity to supply water to about 40 lots.

NEW BUSINESS:

1. A motion to approve the July meeting minutes was made by Mike Pitt, 2nd by Shawnette Newby, motion passed.
2. A motion to pay the bills was made by Shawnette Newby, 2nd by Mike Pitt, motion passed.
3. Project update presented by Mark McCarty. Still awaiting delivery of the pH and ORP monitors. Apeck is pricing installation of the static mixers and assembling the spare parts change order. This was discussed at length.
4. Dess Road: The State approved the SIP amendment on 7/25. Plans and specs were submitted to LDH on 8/1.
5. 2026 budget: Stephen Steinke presented the quarterly report. The 2026 budget was discussed. A notice will be put in the Index stating that the next board meeting will be on 9-4-25 to present the 2026 budget. A motion was made by Tim Collins to approve the proposed budget and engagement letter, 2nd by Shawnette Newby, all agreed, motion passed unanimously. The engagement letter was signed by Malcolm Franks.
6. Insurance renewal: The board reviewed the insurance proposal from Shane Sloane. A motion was made by Mike Pitt to accept the insurance package as proposed, 2nd by Tim Collins, all agreed, motion passed.
7. Billing rate contract: Stephen Steinke presented a rate increase for billing & collections services. A motion was made by Tim Collins to approve the billing rate contract increase of \$.09 for the next 2 years, 2nd by Shawnette Newby, all agreed, motion passed.
8. Little Flock Rd property: discussed
9. Treasurer's report: A bank balance sheet was provided to the board members. A motion to accept the treasurer's report was made by Tim Collins, 2nd by Shawnette Newby, motion passed.

10. Rick presented the superintendent's report for July 2025 to the Board:

All monthly State reports and samples completed & sent in as required by LDHH.

Water produced 6,891,000 Water Sold 6,317,000 Water Loss 13.6%

- Line locator...sent in for repair; lost when shipped back to us. The Board asked that a letter be sent to the repair company demanding payment of \$3700.00 for the replacement of the line locator that was lost, due to their negligence. The Board approved the purchase of new locator.
- Flow meter well 1
- Rate study 6-8 months
- Fire hydrant on Pine Ridge
- Existing 6" line at Army Rec Rd

A motion to accept the superintendent's report was made by Mike Walker, 2nd by Shawnette Newby, all agreed, motion passed.

OLD BUSINESS:

11. Intake structure

12. 3rd phase project

13. Announcements/Comments: Malcolm will not be here for September meeting. The October meeting date has been changed to Tuesday, October 14th.

14. There was no other business and a motion to adjourn was made by Mike Pitt, 2nd by Tim Collins, motion passed.

NEXT BOARD MEETING: Thursday, September 4, 2025, AT 5:30 PM

South Toledo Bend Water Plant – 2200 Old Hwy 476 Road, Many, LA 71449

Prepared by: Betty Maupin – Administrative Assistant

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