

South Toledo Bend Water District



2200 Old Hwy 476 • Many, LA. 71449



Malcolm Franks, President • Michael Pitt, Vice President
Michael Walker, Secretary/Treasurer
Commissioners: Tim Collins • Shawnette Newby

Minutes of South Toledo Bend Water Board

July 10, 2025

Board Members Present: Malcolm Franks, Mike Walker, Shawnette Newby, Tim Collins

Absent: Mike Pitt

Others Present: Rick Leonard, Mark McCarty

Meeting was called to order at 5:30 PM by Malcolm Franks. A prayer was said, the roll was called and there was a quorum to conduct business.

A motion was made by Tim Collins to amend item #6 on the agenda to add a Motion for the engagement letter and to adopt the amended agenda, 2nd by Shawnette Newby, all agreed, motion passed.

Public present: None

NEW BUSINESS:

1. A motion to approve the June 5th minutes was made by Tim Collins, 2nd by Shawnette Newby, motion passed.
2. A motion to pay the bills was made by Shawnette Newby, 2nd by Tim Collins, motion passed.
3. Project update was presented by Mark McCarty w/Meyer & Associates. The 30" pipe has been installed, filled and flushed. We are ready to proceed with the spare parts change order now. This was discussed at length.
4. Dess Road: discussed
5. Insurance renewal: This will be discussed more at the August meeting.
6. Engagement letter: A motion was made by Tim Collins to have Malcolm Franks sign the audit engagement letter with Thomas, Cunningham & Broadway, 2nd by Shawnette Newby, all agreed, motion passed.
7. Little Flock Rd property: A motion was made by Mike Walker that we start the process to sell a portion of the Little Flock Road property that we no longer need, 2nd by Shawnette Newby, agreed by all, motion passed unanimously.
8. Spare parts & single points of failure: discussed
9. 3rd phase project status: discussed
10. 2026 Budget: discussed at length.
11. Sabine Bank account: A motion was made by Mike Walker that we close the remaining bank account at Sabine Bank but keep the credit card for daily purchases, 2nd by Shawnette Newby, all agreed, motion passed.

12. Treasurer's report: A bank balance sheet was provided to the board members. A motion to accept the treasurer's report as presented was made by Tim Collins, 2nd by Shawnette Newby, motion passed.
13. Rick presented the superintendent's report for June 2025 to the Board:
All monthly State reports and samples completed & sent in as required by LDHH.
Water produced 7,459,000 Water Sold 4,717,000 Water Loss 39.8%
- Ford F350
 - SCADA system
 - Drilling crews Used approximately 100,000 gallons
 - Control panels
 - Water production for 4th weekend
 - 3rd 526K
 - 4th 399K
 - 5th 535K
 - 6th 238K
 - Water meters
 - HughesNet

A motion to accept the superintendent's report was made by Mike Walker, 2nd by Shawnette Newby, all agreed, motion passed.

OLD BUSINESS:

14. Intake structure
15. Announcements/Comments: Malcolm won't be here for September meeting.
16. There was no other business and a motion to adjourn was made by Mike Walker, 2nd by Shawnette Newby, motion passed.

NEXT BOARD MEETING: Thursday, August 7, 2025, AT 5:30 PM

South Toledo Bend Water Plant – 2200 Old Hwy 476 Road, Many, LA 71449

Prepared by: Betty Maupin – Administrative Assistant

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