

South Toledo Bend Water District



3260 Little Flock Road • Many, LA. 71449



Malcolm Franks, President • Michael Pitt, Vice President
Michael Walker, Secretary/Treasurer
Commissioners: Tim Collins • Donald Owen

Minutes of South Toledo Bend Water Board

June 1, 2023

Board Members Present: Malcolm Franks, Mike Walker, Mike Pitt, Donald Owen

Absent: Tim Collins

Others Present: Rick Leonard, Mark McCarty (Meyer & Associates)

Meeting was called to order at 5:30 PM by Malcolm Franks. A prayer was said, the roll was called and there was a quorum to conduct business.

A motion to adopt the agenda was made by Mike Walker, 2nd by Don Owen, motion passed.

No public present.

NEW BUSINESS:

1. The minutes of the May meeting were brought to the floor for approval. A motion to approve the minutes of the May 11th meeting was made by Mike Pitt, 2nd by Don Owen, motion passed unanimously.
2. The treasurer's report for May was presented by Mike Walker. A list of the checks written, and a printout of the bank balance sheet was given to each board member. Malcolm stated that he had checked into the large bill received from the auditing firm of Thomas, Cunningham. The State is requiring an auditing firm to sign off on the fact that we have completed additional training (harassment/sexual harassment, etc.). It is separate and apart from the audit. The State requires that we be audited to show that we are in compliance with this. It is an unfunded mandate. A motion to accept the treasurer's report was made by Don Owen, 2nd by Mike Pitt, motion passed.
3. A motion authorizing payment of the bills was made by Mike Pitt, 2nd by Don Owen, motion passed unanimously.
4. Grant funds update/Well Project/Pipeline update: Mark McCarty gave an update on the DWRLF and water sector funding and how much has been spent so far, and where we're at percentage wise. For the well contract, the post submittals have been approved, and that is on order for delivery the first part of July. On the line contract, the pressure testing is complete. The samples have been taken and if they come back clear the line can go into service. Mark said we should be at substantial completion at next month's meeting. It would probably be around September when we make the final payment to BP. The warranty on the line is one (1) year and that starts from the day that you accept substantial completion, which would probably be the July meeting. If there was a burst pipe, a leak or whatever, the contractor would be responsible for the repair. On the plant contract, we still haven't received a written schedule from them. The plan is to do one site at a time, starting with Park site. They, verbally, stated that they are hoping to have all the materials for Park site November 1st. The items that are going to have the longest lead time are the aerator and the main control panel which would have the PLC in it for the Esto site. The generator lead time, across the board, is about a year. The PLC lead time has been over a year. Beaver hill would run along the same lines as Park site. The longest lead time looks like it will be at Esto. Mark also explained that the first payment was received from water sector. This first draw received from them was for Layne's March payroll and it did not pay the whole thing. We will have to send in paid invoices along with the front & back of the cancelled checks to water sector before they will pay. Mark stated that some companies are going ahead and paying their invoices and then submitting to water sector for payment if they have the funds available to do this. The board discussed options. We will go ahead and send Layne the amount the water sector has sent to us, and we will reassess this at next month's board meeting.
5. Drilling contract update (Discussed in item #4)
6. Quarterly financials: A copy was provided to each board member for review.

7. 3rd phase project update: A copy of the building site plan was provided to each board member and discussed. A few things will be changed on the site plan. The colors of the building, including the trim colors, were chosen. All agreed on the charcoal gray with the white trim and a white roof. The roll-up doors will be ordered with the building as opposed to having them done separately. The floors will be a stained concrete. Once the building is ordered, it could be 6-8 weeks before the building is on site. Rick will need an estimated building cost, along with the square footage, to present to the state Fire Marshall.
The bid opening for the building pad/dirt work will be on July 6th.
(The motion for the procurement of the building was tabled for now.)
8. 2024 budget: A new truck will be put in the budget. There was a consensus of the board to go ahead put a commercial mower in the current (2023) budget, along with the boring equipment.
9. Rick Leonard presented the Superintendent's report for May 2023 to the Board:
- All monthly State reports and samples sent to LADHH.
 - For the month of May, the plant processed 8,268,000 gals of water @ an average of 266,709 gals. per day and shipped out 8,115,558 gals. of water @ an averaging of 200,259 gals. per day. Used 199,956 gallons for backwashing.
 - Purchased: (SRA) 7,445,000 Sold 4,178,000 Difference 3,287,000 % 26.8
 - Boring Equipment
 - 1) HDD machine; approx. 137,000
 - 2) Air hammer type; approx. 7,000/plus air compressor approx. 25,000 – 32,000
 - 3) Horizontal boring rig uses auxiliary hydraulics; approx. 4,800 plus 1,500 for stem set. 6,300
 - Beaver Hill
- A motion to accept the superintendent's monthly report was made by Don Owen, 2nd by Mike Walker, motion passed.
10. Announcements/Comments: Don will be moving when his home sells. He will serve on the board until that time. Mike Pitt asked for and was given an update on the cell tower.
11. There was no other business and a motion to adjourn was made by Mike Pitt, 2nd by Don Owen, motion passed.

NEXT BOARD MEETING: Thursday, July 6, 2023, AT 5:30 PM

South Toledo Bend Water Plant – 3260 Little Flock Road, Many, LA 71449

Prepared by: Betty Maupin – Administrative Assistant

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