

# South Toledo Bend Water District



3260 Little Flock Road • Many, LA. 71449



Malcolm Franks, President • Michael Pitt, Vice President  
Michael Walker, Secretary/Treasurer  
Commissioners: Tim Collins • Donald Owen

## Minutes of South Toledo Bend Water Board

**May 11, 2023**

Board Members Present: Malcolm Franks, Mike Walker, Mike Pitt, Tim Collins

Absent: Donald Owen

Others Present: Rick Leonard, Mark McCarty (Meyer & Associates)

Meeting was called to order at 5:30 PM by Malcolm Franks. A prayer was said, the roll was called and there was a quorum to conduct business.

A motion to adopt the agenda was made by Mike Pitt, 2<sup>nd</sup> by Tim Collins, motion passed.

No public present.

### **NEW BUSINESS:**

1. The minutes of the April meeting were brought to the floor for approval. A motion to approve the minutes of the April 13th meeting was made by Tim Collins, 2<sup>nd</sup> by Mike Walker, motion passed unanimously.
2. The treasurer's report for April was presented by Mike Walker. A list of the checks written, and a printout of the bank balance sheet was given to each board member. A motion to accept the treasurer's report was made by Mike Pitt, 2<sup>nd</sup> by Tim Collins, motion passed.
3. A motion authorizing payment of the bills was made by Tim Collins, 2<sup>nd</sup> by Mike Pitt, motion passed unanimously.
4. Grant funds update/Well Project/Pipeline: Mark McCarty was present. The flow test was done on the well and it looks good. It's virtually identical to well #1. The sample was taken for the chemical analysis. There was a discussion of the well #2 project, to date. Mark gave an update on the tanks. He said they had received a submittal on the tanks, reviewed it and comments were sent back to them. That hasn't been approved, yet. The contractor said the suppliers don't want to commit to anything delivery-wise until the submittals have been provided and they've gotten the approval. Malcolm would like to go ahead and start the clock on this part of the project, and he read aloud the Notice to Proceed. "On that date the contractor shall start performing its obligations under the contract documents. No work will be done at the site prior to such date. In accordance with the agreement, the number of days to achieve substantial completion is 210 from the start date stated above for the commencement of the contract times, resulting in a date for substantial completion of December 11, 2023, and the number of days to achieve readiness for final payment is 255 days from the commencement date of the contract times, resulting in a date for readiness for final payment of January 24, 2024". We are already into January. It looks like we would be able to start utilizing the wells. Malcolm would like to go ahead and have a motion to sign off on the Notice to Proceed. A motion was made by Mike Pitt to sign off on the Notice to Proceed, as read, 2<sup>nd</sup> by Tim Collins, all agreed, motion passed unanimously. Mark said the contract time would start Monday of next week (5-15-23). Malcolm said the well project is moving at a nice pace. The Apeck contract covers the tanks, the aerators, the headers, pumps; the tanks at the other sites, the new pump sets for them; new headers, chlorinators, etcetera; and, also, the SCADA which is subcontracted. Mark said the line contract is going very well, also. The line is laid. Next week they should be putting water in it to test it and that's when it will get disinfected. Test results will go to the State for approval. The line will be the first portion to go into service and we will follow up with the well. Malcolm wanted to know where we were at as far as the numbers. Mark said as of this pay request, which includes the 2<sup>nd</sup> draw for Layne which is paying them for having set the screen, and the 1<sup>st</sup> draw for BP for the line work, we will have requested about \$906,000 from the drinking water line of credit and \$571,000 from water sector, so the total is at about \$1,477,000 as far as what we have drawn. Also, what we have un-allocated is almost \$470,000 and that's the drinking water loan.
5. Drilling contract update (Discussed in item #4)

6. 3<sup>rd</sup> phase project update: The new office building and the pad were discussed. A motion to proceed with the dirt work for the building pad was made by Mike Walker, 2<sup>nd</sup> by Tim Collins, agreed by all, motion passed. A bid notice for the building pad will be placed in the newspaper. Bids will be opened at the July 6<sup>th</sup> board meeting. Table the motion for the building procurement for now.
7. 2024 budget: Rick asked that a replacement vehicle be put in the budget. A boring machine was discussed. Rick is attempting to get a price for this. A commercial mower is needed.
8. Executive Session: Motion to enter executive session was made by Mike Pitt, 2<sup>nd</sup> by Tim Collins, motion passed. Motion to come out of session was made by Mike Walker, with no actions or motions being made, 2<sup>nd</sup> by Tim Collins, motion passed.
9. Rick Leonard presented the Superintendent's report for April 2023 to the Board:
  - All monthly State reports and samples sent to LADHH.
  - For the month of April, the plant processed 6,408,000 gals of water @ an average of 206,709 gals. per day and shipped out 6,208,044 gals. of water @ an averaging of 200,259 gals. per day. Used 199,956 gallons for backwashing.
  - Purchased (SRA) 7,765,000 Sold 4,143,000 Difference 3,622,000 % 40
  - Troy & Ben will be in school next week
  - Water grade
  - Integralert...Letter will be sent to cancel this service.

A motion to accept the superintendent's monthly report was made by Mike Walker, 2<sup>nd</sup> by Mike Pitt, motion passed.

10. Announcements/Comments: Reminder that meetings will move to the 1<sup>st</sup> Thursday of the month, starting June 1<sup>st</sup>.

11. There was no other business and a motion to adjourn was made by Mike Pitt, 2<sup>nd</sup> by Mike Walker, motion passed.

**NEXT BOARD MEETING: Thursday, June 1, 2023, AT 5:30 PM**

South Toledo Bend Water Plant – 3260 Little Flock Road, Many, LA 71449

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