

South Toledo Bend Water District



3260 Little Flock Road • Many, LA. 71449



Malcolm Franks, President • Michael Pitt, Vice President
Michael Walker, Secretary/Treasurer
Commissioners: Tim Collins • Donald Owen

Minutes of South Toledo Bend Water Board

April 13, 2023

Board Members Present: Malcolm Franks, Mike Walker, Mike Pitt, Donald Owen, Tim Collins

Others Present: Rick Leonard, Mark McCarty, Jennifer Hawkins

Meeting was called to order at 5:30 PM by Malcolm Franks. A prayer was said, the roll was called and there was a quorum to conduct business.

A motion to adopt the agenda was made by Don Owen, 2nd by Mike Pitt, motion passed.

No public present.

NEW BUSINESS:

1. The minutes of the March meeting were brought to the floor for approval. A motion to approve the minutes of the March 2nd meeting was made by Tim Collins, 2nd by Don Owen, motion passed unanimously.
2. Auditor's report: Jennifer Hawkins (Thomas, Cunningham, Broadway & Totdtenbier) presented the 2022 annual audit report. Each board member was provided with a copy of the report. She stated that the financial condition of the plant is healthy and there is a good oversight between management and the board members. A motion to retain Thomas, Cunningham, Broadway and Totdtenbier for an additional three (3) year contract and give Malcolm Franks the authority to sign the engagement letter was made by Tim Collins, 2nd by Mike Pitt, all agreed, motion passed unanimously.
3. The March treasurer's report was presented by Mike Walker. A list of the checks written, and a bank balance sheet was given to each board member. A motion to accept the treasurer's report was made by Don Owen, 2nd by Mike Pitt, motion passed.
4. A motion authorizing payment of the bills was made by Mike Pitt, 2nd by Tim Collins, motion passed unanimously.
5. Quarterly report: Each board member was presented with a draft to review. Mr. Steinke will present this at the May meeting.
6. Grant funds update/Well Project/Pipeline: Mark McCarty (Meyers & Associates) was present. He presented documents from LDH that needed to be signed for the Water Sector Program, the request for payment package #1. This will be the first draw on the water sector. This will go to LDH. This is the request for \$94,017.10 which will come from them and \$295,155.50 will come from water sector. The water sector amount goes exclusively towards construction. Our fees come out the other. The health department has to approve it all before it goes to water sector. The drilling company has drilled the well and set the casing. The screen has been ordered and due to arrive by the end of the month. The line contractor has started as well. All documents were signed with the appropriate signature, and he carried the signed STATE COPY back with him. The ORIGINAL copy was for our file. The board discussed the SCADA system. There was a consensus from everyone for Mark to move forward with the SCADA system.
7. Drilling contract: This was discussed previously.
8. 3rd phase project update: Board members discussed the draft of the building plan and the dirt work that would need to be done for the building pad. This will be discussed more at the next meeting.

9. Rick Leonard presented the Superintendent's report for March 2023 to the Board:
- All monthly State reports and samples sent to LADHH.
 - For the month of March, the plant processed 6,658,000 gals of water @ an average of 214,774 gals. per day and shipped out 6,580,107 gals. of water @ an averaging of 212,261 gals. per day. Used 77,893 gallons for backwashing.
 - Purchased (SRA) 7,093,000 Sold 3,805,000 Difference 3,105,000 % 40
 - Informational Letter...we will revisit this issue at the next board meeting.
 - Fire hydrant at Esto
 - Customer payment plan...Tammy Menasco requested an extended payment plan to pay her high water bill, as she's on a fixed income. A motion was made by Mike Walker to extend a 30-month payment plan to Ms. Menasco, 2nd by Mike Pitt, all agreed, motion passed unanimously.

A motion was made by Don Owen that we move the scheduled board meeting date to the 1st Thursday of the month, starting in June, 2nd by Tim Collins, agreed by all, motion passed unanimously.

A motion to accept the superintendent's monthly report was made by Mike Walker, 2nd by Mike Pitt, motion passed.

10. Announcements/Comments: None

11. There was no other business and a motion to adjourn was made by Don Owen, 2nd by Tim Collins, motion passed.

NEXT BOARD MEETING: Thursday, May 11, 2023, AT 5:30 PM

South Toledo Bend Water Plant – 3260 Little Flock Road, Many, LA 71449

Prepared by: Betty Maupin – Administrative Assistant

Published Sabine Index – May 31, 2023

“South Toledo Bend is an Equal Opportunity Provider & Employer”



In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint deadlines vary by program or incident.

Telephone: 318-586-9836

Email: stbwd09@hughes.net

FAX: 318-586-3119