

South Toledo Bend Water District



2200 Old Hwy 476 • Many, LA. 71449



Malcolm Franks, President • Michael Pitt, Vice President
Michael Walker, Secretary/Treasurer
Commissioners: Tim Collins • Shawnette Newby

Minutes of South Toledo Bend Water Board

March 6, 2025

Board Members Present: Malcolm Franks, Mike Pitt, Mike Walker, Tim Collins (via phone)

Absent: Shawnette Newby

Others Present: Rick Leonard, superintendent

Meeting was called to order at 5:30 PM by Malcolm Franks. A prayer was said, the roll was called and there was a quorum to conduct business.

A motion to adopt the agenda was made by Mike Pitt, 2nd by Mike Walker, motion passed.

Public present: None

NEW BUSINESS:

1. A motion to approve the February meeting minutes was made by Mike Pitt, 2nd by Mike Walker, all agreed, motion passed.
2. A motion to pay the bills was made by Mike Pitt, 2nd by Mike Walker, all agreed, motion passed.
3. Project update: The new generator is due to be delivered this week.
4. BOM terminal update: The credit card terminal was received and is working so customers can start making payments over the phone, or in person, with a debit or credit card.
5. BOM ACH: Malcolm read aloud resolution 3.6.2025 authorizing Joshua Steinke with Steinke & Associates to be able to submit ACH batches for South Toledo Bend Water. A motion was made by Mike Walker that we pass resolution 3.6.2025 authorizing Joshua Steinke to submit ACH files on our behalf for our BOM accounts, 2nd by Mike Pitt, all agreed, motion passed.
6. Treasurer's report: A bank balance sheet was provided to the board members. There was a discussion on finding a new company credit card. A motion to accept the treasurer's report as presented was made by Mike Pitt, 2nd by Malcolm Franks, motion passed.
7. 3rd phase project status update: There was a discussion on the water quality. Door pumps will be added to 2 of the doors so that they close automatically. The handrails for outside have been ordered.
8. Building furnishings update: Décor, for the lobby area, is being chosen.
9. New district policy for road boring: A motion was made by Mike Pitt that we implement a policy that we will not trench across a road to install a water line; that we will do a road bore, and we will not cut or trench across the road for any service or installation of a water line, 2nd by Mike Walker, all agreed, motion passed.

10. Rick Leonard presented the superintendent's report for February 2025 to the Board:
- All monthly State reports and samples completed & sent in as required by LDHH.
 - Water produced 7,844,000
 - Meters
 - Chlorine

A motion to accept the superintendent's report was made by Mike Pitt, 2nd by Mike Walker, all agreed, motion passed.

OLD BUSINESS:

11. Intake structure

12. Announcements/Comments: The May meeting date will be moved to the 15th.

13. There was no other business and a motion to adjourn was made by Mike Pitt, 2nd by Tim Collins, motion passed.

NEXT BOARD MEETING: Thursday, April 3, 2025, AT 5:30 PM

South Toledo Bend Water Plant – 2200 Old Hwy 476 Road, Many, LA 71449

Prepared by: Betty Maupin – Administrative Assistant

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