

South Toledo Bend Water District



3260 Little Flock Road • Many, LA. 71449



Malcolm Franks, President • Michael Pitt, Vice President
Michael Walker, Secretary/Treasurer
Commissioners: Tim Collins • Donald Owen

Minutes of South Toledo Bend Water Board

February 9, 2023

Board Members Present: Malcolm Franks, Mike Walker, Mike Pitt, Donald Owen, Tim Collins (via phone)
Others Present: Rick Leonard, Mark McCarty (Meyers & Associates)

Meeting was called to order at 5:30 PM by Malcolm Franks. A prayer was said, the roll was called and there was a quorum to conduct business.

A motion to amend item #4 to say Amendment 4/Other Policies and adopt the agenda was made by Mike Pitt, 2nd by Don Owen, motion passed unanimously.

No public present.

NEW BUSINESS:

1. The minutes of the January meeting were brought to the floor for approval. A motion to approve the minutes of the January 12th meeting was made by Don Owen, 2nd by Mike Pitt, motion passed unanimously.
2. The treasurer's report for January was presented by Mike Walker. A list of the checks written, and the bank balance sheet was presented to each board member. A motion to accept the treasurer's report was made by Don Owen, 2nd by Mike Pitt, motion passed.
3. A motion authorizing payment of the bills was made by Mike Pitt, 2nd by Don Owen, motion passed unanimously.
4. Grant funds update/Well Project/Pipeline: Mark McCarty was present. There are 3-contracts under consideration. First is the 2nd well. This one has been approved by the State and we have been authorized to take action to award it. The second is the line contract. We received 3 bids on that one. Third is the Esto contract. We received 2-bids on that one yesterday. This will be sent to the State for approval. There was a full discussion on what the Esto contract would cover. In reference to the line contract, the board discussed the 3 bids that were received. There were some questions about two of the bids that were received. It's obvious that they weren't done independently. We sent this to our attorney for an opinion and have heard nothing. Mark spoke with the attorney general's office and was told that the 3rd bidder had spoken with them, also. To date, they had not received a formal complaint from the 3rd bidder. He also spoke with Meyer's attorney and got no response in reference to this matter. After much discussion, the board decided to award the line contract to the lowest bidder. A motion to award project No. A8-18090-DC to BP Construction on the base bid of \$330,392.46, contingent on contractor eligibility, was made by Don Owen, 2nd by Mike Walker, agreed by all, motion passed unanimously.
5. Drilling contract: Everything is done and all we need to do is sign the Motion to Proceed. A motion to award the well contract to Layne Drilling and issue the notice to proceed was made by Mike Pitt, 2nd by Don Owen, all agreed, motion passed unanimously. Malcolm signed all the documents finalizing awarding the contract to Layne Drilling.
6. Amendment #4/Other Policies: Malcolm read aloud the 3-items on the water bill adjustment policy (Death/Disaster/Act of God) that the board needed to discuss. There was also a discussion on the receipts, payroll and ethics policy. A motion to accept and adopt the South Toledo Bend Water District water bill adjustment policy in addition to the policy for receipts, payroll and ethics was made by Don Owen, 2nd by Mike Pitt, all agreed, motion passed unanimously.
7. 3rd phase project update: There was a discussion on a new office building. Rick provided the board with a rough draft of a building diagram.

8. Disposal of Bobcat excavator: Recommendation was that we go ahead and keep it. It can be used once the new well goes into operation. All the board members agreed to keep it for right now.
9. Rick Leonard presented the Superintendent's report for January 2023 to the Board:
 - All monthly State reports and samples sent to LADHH.
 - For the month of January, the plant processed 7,349,000 gals of water @ an average of 237,064 gals. per day and shipped out 7,278,259 gals. of water @ an averaging of 234,782 gals. per day. Used 70,741 gallons for backwashing.
 - Purchased (SRA) 8,982,000 Sold 5,043,000 Difference 3,039,000 % 28
 - Water loss....3-major water loss instances. A 12 inch, 6 inch and 2 inch main blew.
 - Website....Rick presented the Rural Water Impact information to the board for review. All agreed to implement this system also. Rick suggested getting with Mr. Steinke's office to see about putting this information on the customer's water bill once it's up and running. All agreed.

A motion to accept the superintendent's monthly report was made by Mike Pitt, 2nd by Mike Walker, motion passed.

10. Announcements/Comments: All agreed to move the next meeting date to March 2nd.

11. There was no other business and a motion to adjourn was made by Don Owen, 2nd by Mike Walker, motion passed.

NEXT BOARD MEETING: Thursday, March 2, 2023, AT 5:30 PM

South Toledo Bend Water Plant – 3260 Little Flock Road, Many, LA 71449

Prepared by: Betty Maupin – Administrative Assistant

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