

# South Toledo Bend Water District



2200 Old Hwy 476 • Many, LA. 71449



Malcolm Franks, President • Michael Pitt, Vice President  
Michael Walker, Secretary/Treasurer  
Commissioners: Tim Collins • Shawnette Newby

## Minutes of South Toledo Bend Water Board

**February 6, 2025**

Board Members Present: Malcolm Franks, Mike Walker, Tim Collins, Shawnette Newby

Absent: Mike Pitt

Others Present: Rick Leonard, Mark McCarty

Meeting was called to order at 5:30 PM by Malcolm Franks. A prayer was said, the roll was called and there was a quorum to conduct business.

A motion to adopt the agenda was made by Shawnette Newby, 2<sup>nd</sup> by Mike Walker, motion passed.

Public present: None

### **NEW BUSINESS:**

1. A motion to approve the January meeting minutes was made by Tim Collins, 2<sup>nd</sup> by Mike Walker, all agreed, motion passed.
2. A motion to pay the bills was made by Shawnette Newby, 2<sup>nd</sup> by Tim Collins, all agreed, motion passed.
3. Project update: Mark McCarty gave an update on the well project. Apeck has started on the change order work for the chemical systems. This was discussed at length. A motion was made by Mike Walker that we move forward with putting VFD's on the wells, 2<sup>nd</sup> by Shawnette Newby, all agreed, motion passed, unanimously.
4. Engagement letter: A motion was made by Mike Walker to stay with Steinke & Associates as our accountants and to sign the engagement letter, 2<sup>nd</sup> by Shawnette Newby, all agreed, motion passed.
5. BOM (credit card terminal): A credit card terminal was agreed on and will be purchased. This will allow customers to start paying with a credit/debit card in person or over the phone.
6. Treasurer's report: Mike Walker is searching for a new company credit card to replace the current credit card we are using. A bank balance sheet was provided to the board members. A motion to accept the treasurer's report as presented was made by Shawnette Newby, 2<sup>nd</sup> by Tim Collins, motion passed.
7. Officer election: A motion was made by Tim Collins to maintain the board positions as they are, 2<sup>nd</sup> by Shawnette Newby, all agreed, motion passed.
8. 3<sup>rd</sup> phase project status update: There are a few touch-ups in the building that still need to be done. More aggregate will be put down once all the heavy trucks have completed their work.
9. Building furnishings update: A desk will be purchased for the Secretary/Treasurer to be used when he is at the plant. The lobby décor is being worked on.
10. Magnolia Water contract update: The signed contract was received.

11. Rick Leonard presented the superintendent's report for January 2025 to the Board:

- All monthly State reports and samples completed & sent to LADHH.
- Trucks
- Meters 3G-\$325.00 Allegro-\$360.00 (current pricing)

A motion to accept the superintendent's report was made by Mike Walker, 2<sup>nd</sup> by Shawnette Newby, all agreed, motion passed.

**OLD BUSINESS:**

12. Intake structure

13. Announcements/Comments

14. There was no other business and a motion to adjourn was made by Shawnette Newby, 2<sup>nd</sup> by Mike Walker, motion passed.

**NEXT BOARD MEETING: Thursday, March 6, 2025, AT 5:30 PM**

South Toledo Bend Water Plant – 2200 Old Hwy 476 Road, Many, LA 71449

Prepared by: Betty Maupin – Administrative Assistant

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