

South Toledo Bend Water District



3260 Little Flock Road • Many, LA. 71449



Malcolm Franks, President • Michael Pitt, Vice President
Michael Walker, Secretary/Treasurer
Commissioners: Tim Collins • Shawnette Newby

Minutes of South Toledo Bend Water Board

February 1, 2024

Board Members Present: Malcolm Franks, Mike Walker, Mike Pitt, Tim Collins, Shawnette Newby
Others Present: Rick Leonard, Mark McCarty, Stephen Steinke

Meeting was called to order at 5:30 PM by Malcolm Franks. A prayer was said, the roll was called and there was a quorum to conduct business.

A motion to adopt the agenda was made by Tim Collins, 2nd by Mike Pitt, motion passed unanimously.

No public present.

NEW BUSINESS:

1. The minutes of the January 4 meeting were brought to the floor for approval. A motion to approve the January meeting minutes was made by Mike Pitt, 2nd by Tim Collins, motion passed unanimously.
2. Update on project: Mark McCarty provided a project update sheet. We are waiting for payment of pay request #17 from the drinking water fund. Pay request #18 has been approved. Pay request #19 should be approved today. Water Sector pay request #7, which includes water sector program's share of Apeck's pay applications 1 & 2, will be signed, and submitted today. Well #2 has been successfully disinfected and Meyer recommends acceptance of this contract as substantially complete. A motion was made by Tim Collins that we accept the contract for Well #2 as Substantially Complete, 2nd by Mike Walker, all agreed, motion passed.

All the supplies are in for Beaver Hill, but work was delayed by weather. Installation of the new south tank at Esto is complete. Once Beaver Hill is complete, Apeck will move to Esto, and tank sub will start on Park Site.

3. Bid Opening: Motion made by Tim Collins that we open the bid, 2nd by Mike Walker, all agreed, motion passed. We only received one (1) bid in the amount of \$210,500.00 from Roussell Painting, LLC, Iowa, Louisiana, Carlton Roussell, contractor's license #886995. A motion to accept the bid contingent upon verification of insurance and the contractor's license and bid bond was made by Mike Walker, 2nd by Tim Collins, agreed by all, motion passed unanimously.
4. Quarterly review: Stephen Steinke presented the quarterly and fiscal year end review. This was discussed at length.
5. The treasurer's report for January was presented by Mike Walker. A bank balance sheet and list of checks written was given to each board member. A motion to accept the treasurer's report as given was made by Tim Collins, 2nd by Mike Pitt, motion passed.
6. Fiduciary review: Tabled and pushed to the March agenda.

7. A motion authorizing payment of the bills was made by Mike Pitt, 2nd by Tim Collins, motion passed.
8. Commissioner acknowledgement: Malcolm read aloud Resolution No. 9471, dated January 19, 2024, from the Police Jury accepting the resignation of Don Owen and the appointment of Shawnette Newby as a commissioner for the South Toledo Bend Water Board, to complete Don Owen's term. All members welcomed her.
9. 3rd phase project update: We have accepted a bid for the first part of construction.
10. Rick Leonard presented the Superintendent's report for January 2024 to the Board:
 - All monthly State reports and samples sent to LADHH.
 - For the month of January, the plant processed 8,777,000 gals of water @ an average of 283,129 gals. per day and shipped out 8,656,167 gals. of water @ an averaging of 279,231 gals. per day. Used 120,833 gallons for backwashing.
 - Purchased: (SRA) 7,801,000 Sold 3,441,000 Difference 4,360,000 % 47.8
 - P5
 - Main line break
 - Vacation

A motion to accept the superintendent's monthly report was made by Tim Collins, 2nd by Mike Pitt, motion passed.

11. Announcements/Comments: NONE

12. There was no other business and a motion to adjourn was made by Mike Walker, 2nd by Mike Pitt, motion passed.

NEXT BOARD MEETING: Thursday, March 7, 2024, AT 5:30 PM
South Toledo Bend Water Plant – 3260 Little Flock Road, Many, LA 71449
Prepared by: Betty Maupin – Administrative Assistant
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