

# South Toledo Bend Water District



3260 Little Flock Road • Many, LA. 71449



Malcolm Franks, President • Michael Pitt, Vice President  
Michael Walker, Secretary/Treasurer  
Commissioners: Tim Collins • Shawnette Newby

## Minutes of South Toledo Bend Water Board

November 7, 2024

Board Members Present: Malcolm Franks, Mike Walker (via phone), Mike Pitt, Tim Collins (via phone), Shawnette Newby

Others Present: Rick Leonard, Mark McCarty

Meeting was called to order at 5:30 PM by Malcolm Franks. A prayer was said, the roll was called and there was a quorum to conduct business.

A motion to adopt the agenda was made by Mike Pitt, 2<sup>nd</sup> by Shawnette Newby, all agreed, motion passed.

Public comment: Mr. Elwood Vincent wanted clarification of the water usage on his bill.

### NEW BUSINESS:

1. A motion to approve the October meeting minutes was made by Shawnette Newby, 2<sup>nd</sup> by Mike Pitt, all agreed, motion passed.
2. A motion to pay the bills was made by Shawnette Newby, 2<sup>nd</sup> by Mike Pitt, all agreed, motion passed.
3. Project update: Mark McCarty presented an update on the project. Received LDH approval for the chemicals. This was discussed at length. A quote from Apeck was presented in reference to the chemical tanks. A motion was made by Mike Pitt to approve the change-order for \$217,309.00 for the acid injection system, 2<sup>nd</sup> by Shawnette Newby, agreed by all, motion passed.
4. Treasurer's report: A bank balance sheet was provided to the board members. A motion to accept the treasurer's report as presented was made by Mike Pitt, 2<sup>nd</sup> by Shawnette Newby, motion passed.
5. Rate Study: There was a full discussion on the findings of the rate study. A motion was made by Shawnette Newby to go with the rate study increase on the base rate to \$34 for residential and \$64 for commercial, effective 1/1/2025, 2<sup>nd</sup> by Mike Pitt, all agreed, motion passed unanimously. A letter will be mailed to all customers about the rate increase and the effective date.
6. 3<sup>rd</sup> phase project status: Mike Pitt gave an update on the building. Plumbing and electric should be done by next week.
7. Building furnishings update: Office furniture has been ordered.
8. Banking update: A motion was made by Mike Walker to move the water district's checking accounts from Sabine Bank to Bank of Montgomery (BOM) by the 1<sup>st</sup> of the year, 2<sup>nd</sup> by Shawnette Newby, agreed by all, motion passed unanimously.
9. Commissioner renewal: A motion was made by Mike Walker to renew Mike Pitt's commission, 2<sup>nd</sup> by Shawnette Newby, all agreed, motion passed unanimously. A letter will be sent to the police jury asking that this be placed on their next board meeting agenda for approval.

10. A motion was made by Mike Pitt to enter Executive Session, 2<sup>nd</sup> by Shawnette Newby, motion passed. A motion to come out of Executive Session was made by Mike Pitt, 2<sup>nd</sup> by Mike Walker. No motions or actions were taken while in session.
11. COLA increase: A motion was made by Shawnette Newby to increase COLA across the board by 5%, 2<sup>nd</sup> by Mike Pitt, all agreed, motion passed.
12. Vehicle status update: (Tabled)
13. LUBA Annual meeting proxy: All agreed to do a proxy vote.
14. Rick Leonard presented the Superintendent's report for October 2024 to the Board:
  - All monthly State reports and samples sent to LADHH.
  - For the month of October, the plant processed 7,056,000 gals. of water @ an average of 227,612 gals. per day and shipped out 6,918,970 gals. of water @ an averaging of 223,192 gals. per day. Used 137,030 gallons for backwashing.
  - Purchased: (SRA) 8,830,000 Sold 2,842,000 Difference 5,988,000 % 56.5
  - Swap-over to wells on November 25th

A motion to accept the superintendent's report was made by Shawnette Newby, 2<sup>nd</sup> by Mike Pitt, all agreed, motion passed.

#### **OLD BUSINESS:**

15. Intake structure: Nothing
16. Announcements/Comments: Next meeting will be Tuesday, December 3<sup>rd</sup> and the Christmas party will be Thursday, December 5<sup>th</sup>.
17. There was no other business and a motion to adjourn was made by Mike Pitt, 2<sup>nd</sup> by Shawnette Newby, motion passed.

**NEXT BOARD MEETING: Tuesday, December 3, 2024, AT 5:30 PM**  
South Toledo Bend Water Plant – 3260 Little Flock Road, Many, LA 71449  
Prepared by: Betty Maupin – Administrative Assistant  
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