

South Toledo Bend Water District



2200 Old Hwy 476 • Many, LA. 71449



Malcolm Franks, President • Michael Pitt, Vice President
Michael Walker, Secretary/Treasurer
Commissioners: Tim Collins • Shawnette Newby

Minutes of South Toledo Bend Water Board

November 6, 2025

Board Members Present: Malcolm Franks, Mike Walker, Shawnette Newby, Tim Collins

Absent: Mike Pitt

Others Present: Jimmy Speight, Mark McCarty

Meeting was called to order at 5:30 PM by Malcolm Franks. A prayer was said, the roll was called and there was a quorum to conduct business.

A motion was made by Tim Collins to adopt the agenda as presented, 2nd by Shawnette Newby, motion passed.

No public present.

NEW BUSINESS:

1. A motion to approve the October meeting minutes was made by Shawnette Newby, 2nd by Mike Walker, motion passed.
2. A motion to pay the bills was made by Tim Collins, 2nd by Shawnette Newby, motion passed.
3. Project update presented by Mark McCarty. Startup of chemical monitors is complete. A punch list was presented showing the remaining work items that need to be done. Recommendation was given to accept the contract as substantially complete. A motion to approve the substantial complete request was made by Mike Walker, 2nd by Tim Collins, all agreed, motion passed unanimously.
4. Project update - Dess Road: Plans & specs are complete and ready to be submitted to LDH.
5. Project update – Vaco Road: Same as item #4
6. Executive Session: A motion was made by Mike Walker to enter executive session, 2nd by Shawnette Newby, motion passed. A motion to return from executive session was made by Mike Walker, 2nd by Shawnette Newby, motion passed. No motions or actions were taken while in session.
7. COLA: A motion was made by Tim Collins that the COLA raises for 2026 will be 6%, across the board, 2nd by Shawnette Newby, agreed by all, motion passed.
8. Operator Classification: A motion was made by Shawnette Newby, under Operator Classification, to rewrite the Journeyman qualifications, as written, in Appendix “A”, with the minimum being \$22.00 an hour, 2nd by Mike Walker, all agreed, motion passed.

APPENDIX “A”
Journeyman Qualifications

1. Transfer from another water district with certifications and demonstrates the ability to perform weekend duty.
 2. STBWD employee with 3 or more years of service with appropriate certifications and can demonstrate ability to perform weekend duty.
 3. STBWD employee with 5 or more years of service at STBWD and can demonstrate ability to perform weekend duty. Employee must have a minimum of Level 1 certification and, without appropriate certifications to operate, must work under the supervision of a certified STBWD operator.
9. Little Flock Rd property: A Quit Claim Deed was signed at the attorney’s office to transfer that small piece of property to the district. Once we get the complete property description, we will be able to move on to the next step in reference to this property.
10. Treasurer’s report: A bank balance sheet was provided to the board members. A motion to accept the treasurer’s report for October was made by Shawnette Newby, 2nd by Tim Collins, motion passed.
11. Superintendent’s report for September 2025, presented by Jimmy Speight

All monthly State reports and samples completed & sent in as required by LDHH.

Malcolm told Jimmy that when the next batch of meter heads came in to immediately re-order another 100. We want to make sure that we stay ahead.

A motion to accept the report presented by Jimmy Speight was made by Mike Walker, 2nd by Shawnette Newby, all agreed, motion passed.

OLD BUSINESS:

12. Intake structure: All the metal has been removed. There is just a little of the wooden structure left.
13. 3rd phase project
14. Announcements/Comments: The Christmas party will be on Dec.18th at 6pm
15. There was no other business and a motion to adjourn was made by Mike Walker, 2nd by Shawnette Newby, motion passed.

NEXT BOARD MEETING: Thursday, December 4, 2025, AT 5:30 PM
South Toledo Bend Water Plant – 2200 Old Hwy 476 Road, Many, LA 71449
Prepared by: Betty Maupin – Administrative Assistant
Published Sabine Index – December 10, 2025

“South Toledo Bend is an Equal Opportunity Provider & Employer”



In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal of retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint deadlines vary by program or incident.
Telephone: 318-586-9836 Email: toledobendwater@yahoo.com FAX: 318-586-3119