

South Toledo Bend Water District



3260 Little Flock Road • Many, LA. 71449



Malcolm Franks, President • Michael Pitt, Vice President
Michael Walker, Secretary/Treasurer
Commissioners: Tim Collins • Donald Owen

Minutes of South Toledo Bend Water Board

November 2, 2023

Board Members Present: Malcolm Franks, Mike Walker, Mike Pitt, Tim Collins

Absent: Don Owen

Others Present: Rick Leonard, Mark McCarty (Meyers), David Beasom (APECK)

Meeting was called to order at 5:30 PM by Malcolm Franks. A prayer was said, the roll was called and there was a quorum to conduct business.

A motion to adopt the agenda was made by Tim Collins, 2nd by Mike Walker, motion passed unanimously.

No public present.

NEW BUSINESS:

1. The minutes of the October 3rd meeting were brought to the floor for approval. A motion to approve the October meeting minutes was made by Tim Collins, 2nd by Mike Pitt, motion passed unanimously.
2. Update on project: Mark McCarty provided a project update sheet. Continental has been paid in full. They agreed that they need to repaint the well due to rust spots and excessive chalking of the paint. We have asked them to schedule the repair. We are awaiting the final payment to BP Construction from Water Sector. There is also a payment due to Layne of \$143,447.21. The remaining work from Layne consists of disinfecting the well and performing the final pumping tests. Layne has twice attempted to disinfect the well, but both times the sample tested positive for coliform bacteria. They will attempt to disinfect again. David Beasom (APECK) was present. The Park Site and Beaver Hill tanks are ready to ship. A summary of delivery dates of components was provided to each board member. This was discussed, at length.
3. The treasurer's report for October was presented by Mike Walker. The bank balance sheet and a list of checks written was given to each board member. A motion to accept the treasurer's report was made by Mike Pitt, 2nd by Tim Collins, motion passed.
4. A motion authorizing payment of the bills was made by Mike Pitt, 2nd by Tim Collins, motion passed.
5. A motion was made by Mike Pitt to enter Executive Session, 2nd by Tim Collins, motion passed. A motion was made by Mike Walker to come out of Executive Session, 2nd by Tim Collins, motion passed. No motions or actions were taken while in session.
6. A motion was made by Mike Pitt to give an 8% cost of living increase to employees, effective 1/1/24, 2nd by Tim Collins, all agreed, motion passed unanimously.
7. A motion to reappoint Mike Walker to the Board was made by Mike Pitt, 2nd by Tim Collins, agreed by all, motion passed. The voting was as follows: AYES 3 NAYS 0 ABSENT 1 (Don Owen)
A letter will be sent to the police jury asking that the reappointment be put on their upcoming agenda.

8. 3rd phase project update: A motion was made by Mike Pitt to authorize Rick to put together the documents for the advertising of the bid for the new building, 2nd by Tim Collins, all agreed, motion passed.
9. Rick Leonard presented the Superintendent's report for October 2023 to the Board:
- All monthly State reports and samples sent to LADHH.
 - For the month of October, the plant processed 8,535,000 gals of water @ an average of 275,322 gals. per day and shipped out 6,841,000 gals. of water @ an averaging of 220,677 gals. per day. Used 93,157 gallons for backwashing.
 - Purchased: (SRA) 10,153,000 Sold 3,894,000 Difference 6,259,000 % 52.4
 - LSL classes
 - Boring in new subdivisions
 - Kurt's vacation
 - VFD's
 - Meters
 - Rate Study

A motion to accept the superintendent's monthly report was made by Mike Walker, 2nd by Tim Collins, motion passed.

10. Announcements/Comments: Remind customers to turn off their meters, if it is a camp, in preparation of possible winter freezes. Reminder that the Christmas party is December 14th.
11. There was no other business and a motion to adjourn was made by Mike Walker, 2nd by Tim Collins, motion passed.

NEXT BOARD MEETING: Thursday, December 7, 2023, AT 5:30 PM

South Toledo Bend Water Plant – 3260 Little Flock Road, Many, LA 71449

Prepared by: Betty Maupin – Administrative Assistant

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