

# South Toledo Bend Water District



3260 Little Flock Road • Many, LA. 71449



Malcolm Franks, President • Michael Walker, Vice President  
Anna Ferguson, Secretary/Treasurer  
Commissioners: Rodney DeRouen • Tim Collins

## Minutes of South Toledo Bend Water Board August 13, 2020

Board Members Present: Malcolm Franks, Tim Collins, Rodney DeRouen, Anna Ferguson  
Absent: Mike Walker  
Others Present: Rick Leonard (superintendent)

Meeting was called to order at 5:30 PM by Malcolm Franks. A prayer was said, the roll was called and there was a quorum to conduct business.

A motion to adopt the agenda was made by Tim Collins, 2<sup>nd</sup> by Rodney DeRouen, motion passed.

No public was present.

### **NEW BUSINESS:**

The minutes of the July 9th meeting were brought to the floor for approval. A motion to approve the minutes of the July meeting was made by Tim Collins, 2<sup>nd</sup> by Rodney DeRouen, motion passed.

The treasurer's report for July was presented by Anna Ferguson. Checks written for the month of July were #014566 thru #014582 from the general account and check #000132 from the asset replacement account. Board members were presented with an itemization of the credit card charges and a bank balance sheet. Total expenses for the month were \$75,811.00. A motion to approve the treasurer's report for July was made by Tim Collins, 2<sup>nd</sup> by Rodney DeRouen, motion passed.

Assessment of financials/Transfer of funds: The Board discussed transferring money to the asset replacement account. Any funds used for the well project will come out of the asset replacement account. Malcolm asked the other members if they would be agreeable to moving funds from the general account to the asset replacement account. A motion was made by Tim Collins to approve moving \$200,000 from the general fund account to the asset replacement account, 2<sup>nd</sup> by Rodney DeRouen, agreed by all, motion passed unanimously.

A motion to authorize payment of the bills was made by Rodney DeRouen, 2<sup>nd</sup> by Tim Collins, motion passed.

2021 Budget review: (via phone call with Stephen Steinke due to Covid-19) Mr. Steinke reviewed the projected budget with the board members. Malcolm asked if with all of this said and done does Stephen feel that we are good to proceed with the project and the response was "Yes". A motion to approve the budget for 2021, as presented by Stephen Steinke (via phone call) and the signing of the engagement letter, was made by Tim Collins, 2<sup>nd</sup> by Anna Ferguson, all agreed, motion passed unanimously. Malcolm signed the engagement letter with Steinke & Associates. The budget was approved. Mr. Steinke was authorized to put the budget notice in the newspaper.

Audit: Malcolm asked the board members if they were all agreeable to re-engaging Thomas, Cunningham, Broadway & Todtenbier this year for our audit review. A motion was made by Tim Collins that we re-engage the services of Thomas, Cunningham, Broadway & Todtenbier, and authorize Malcolm to sign the engagement letter for our audit review, 2<sup>nd</sup> by Rodney DeRouen, all agreed, motion passed unanimously.

Land Acquisition: The original signed Deed was given to Anna to record at the courthouse. A copy of the recorded Deed will be sent to LA Minerals, per their request.

Engineering update: Malcolm informed the members that Weyerhaeuser has a lease for the timber. Mark McCarty finally heard from them and they said they would get back with us. We are at a stall until we hear from them.

Refund loan options: Push this to the September agenda.

Insurance renewal: Shane Sloane presented the insurance proposal (via phone call due to Covid-19). There was a discussion on the infrared thermographic survey and the costs associated with this. Shane was asked to send an invoice for the renewal. A motion to renew the insurance with Glatfelter was made by Tim Collins, 2<sup>nd</sup> by Rodney DeRouen, agreed by all, motion passed unanimously. The LUBA invoice was given to Anna so she could go ahead and pay this.

Due to scheduling conflicts, all board members agreed to move the next board meeting date to September 3<sup>rd</sup> at 5:30 pm at the Florien Civic Center.

Rick Leonard presented the Superintendent's report for July 2020 to the Board:

- All monthly State reports and samples sent to LADHH.
- Plant processed 9,661,000 gals of water @ an average of 311,645 gals. per day and shipped out 9,534,250 gals. of water @ an averaging of 307,556 gals. per day
- Plant usage for production (chlorine, caustic, & polymer carrier waters) estimated @ 50,000 gallons.
- Plant usage for backwashing was 126,750 gallons.
- Beaver hill valve
- ¾ ton Ford, repair of \$2142.00

A motion to accept the superintendent's report as presented was made by Tim Collins, 2<sup>nd</sup> by Rodney DeRouen, motion passed.

### **OLD BUSINESS:**

On-line bill pay: Up and working great. Rick wants to see about increasing the size of the payment button on the website so customers can see it easily. Update this again in September.

Announcements/Comments: Due to the Covid-19, we will continue to hold the monthly meetings at the Florien Civic Center, at 5:30 pm.

There was no other business and a motion to adjourn was made by Tim Collins, 2<sup>nd</sup> by Rodney DeRouen, all agreed, motion passed.

### **NEXT BOARD MEETING: Thursday, September 3, 2020 AT 5:30 PM**

Due to Covid 19, meeting will be held at the Florien Civic Center, Florien, LA 71429

Prepared by: Betty Maupin – Administrative Assistant

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