

# South Toledo Bend Water District



3260 Little Flock Road • Many, LA. 71449



Malcolm Franks, President • Michael Walker, Vice President  
Anna Ferguson, Secretary/Treasurer  
Commissioners: Rodney DeRouen • Tim Collins

## Minutes of South Toledo Bend Water Board April 9, 2020

Board Members Present: Malcolm Franks, Michael Walker, Tim Collins, Rodney DeRouen, Anna Ferguson

Others Present: Richard Leonard, Jennifer Hawkins (By phone), Stephen Steinke (by phone), Mark McCarty (by phone)

Meeting was called to order at 5:00 PM by Malcolm Franks. A prayer was said, the roll was called and there was a quorum to conduct business.

A motion to adopt the agenda was made by Tim Collins, 2<sup>nd</sup> by Rodney DeRouen, motion passed.

No public present.

### **NEW BUSINESS:**

The minutes of the March 12th meeting were brought to the floor for approval. A motion to approve the minutes of the March 12th meeting was made by Tim Collins, 2<sup>nd</sup> by Rodney DeRouen, motion passed.

The treasurer's report for March was presented by Anna Ferguson. Checks written for the month of March were #014433 thru #014471. Board members were presented with an itemization of the credit card charges and a bank balance sheet. A motion to approve the treasurer's report for March was made by Tim Collins, 2<sup>nd</sup> by Rodney DeRouen, motion passed.

A motion to authorize payment of the bills was made by Mike Walker, 2<sup>nd</sup> by Rodney DeRouen, motion passed.

Jennifer Hawkins with TCBT was present by phone (due to the covid-19 virus/social distance rule) and presented the audit to the board members. All looks to be in good shape. She will re-look at the policy & procedures in September 2020. The audit has been submitted to the State. A motion to accept the audit as presented by Jennifer Hawkins, by phone, and that it was submitted to the State, was made by Mike Walker, 2<sup>nd</sup> by Anna Ferguson, all agreed, motion passed unanimously.

Stephen Steinke was present by phone (due to the covid-19/social distance rule) and presented the quarterly report ending 12-31-19. The board had a full discussion of the financials with Mr. Steinke. Malcolm asked if we would be better off doing the well versus surface water treatment and the response was the well. The board thanked Stephen Steinke and his dad for all the time and effort they had put into helping with this project. A motion was made by Mike Walker to accept the quarterly report as presented by Stephen Steinke, 2<sup>nd</sup> by Rodney DeRouen, all agreed, motion passed unanimously.

Malcolm Franks read out loud Resolution No. 4.1.2020 authorizing the board president of the South Toledo Bend Water District to submit a loan application form 100A with all documentation and to be given signature authority for all relative documents for any project that may result from the submission of the loan application 100A and accompanying documents. A motion to adopt Resolution No. 4.1.2020 was made by Tim Collins, 2<sup>nd</sup> by Mike Walker, all agreed, motion passed unanimously, and resulted in the following vote:

YEAS 5

NAYS 0

ABSENT 0

ABSTAINED 0

Mark McCarty joined the meeting (by phone) and was told that the board had just passed and signed Resolution No. 4.1.2020. Malcolm said, "Let's cement the engineering report. We can go ahead and start working on the plan for the well but can't do the site plan until we secure the land." Mark was asked to work this out the best way he could.

Refinancing update: Sabine Bank is showing a willingness to refinance our loan. Remove this from the agenda for the time being. We don't want to jeopardize any of our loan paperwork for the well project at this time.

Rick Leonard presented the Superintendent's report for March 2020 to the Board:

- All monthly State reports and samples sent to LADHH.
- Plant processed 6,084,000 gals of water @ an average of 196,258 gals. per day and shipped out 5,990,309 gals. of water @ an averaging of 193,235 gals. per day
- Plant usage for production (chlorine, caustic, & polymer carrier waters) estimated @ 50,000 gallons.
- Plant usage for backwashing was 93,691 gallons.
- Generator (main plant)...The generator is not working. They are trying to assess the problem.
- Building costs
- Contract (general)
- Disconnects...Due to the covid-19 virus, there will be no lockouts due to non-payment at this time.

A motion to accept the Superintendent/Operator report as presented was made by Mike Walker, 2<sup>nd</sup> by Rodney DeRouen, motion passed.

**OLD BUSINESS:**

Decant tank: Mark sent Rick some information to review in reference to this tank.

On-line bill pay: Malcolm signed the e-pay setup sheet that Stephen Steinke emailed to the plant. Mr. Steinke can start setting up the on-line bill pay option for customers.

Announcements/Comments: None

There was no other business and a motion to adjourn was made by Anna Ferguson, 2<sup>nd</sup> by Rodney DeRouen, all agreed, motion passed.

**NEXT BOARD MEETING: Thursday, May 14, 2020 AT 5:30 PM**

Due to Covid 19, meeting will be held at the Florien Civic Center, Florien, LA 71429

Prepared by: Betty Maupin – Administrative Assistant

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