

South Toledo Bend Water District



3260 Little Flock Road • Many, LA. 71449



Malcolm Franks, President • Michael Walker, Vice President
Anna Ferguson, Secretary/Treasurer
Commissioners: Rodney DeRouen • Tim Collins

Minutes of South Toledo Bend Water Board March 12, 2020

Board Members Present: Malcolm Franks, Tim Collins, Rodney DeRouen, Anna Ferguson
Absent: Michael Walker
Others Present: Richard Leonard (Superintendent)

Meeting was called to order at 5:00 PM by Malcolm Franks. A prayer was said, the roll was called and there was a quorum to conduct business.

A motion to adopt the agenda was made by Anna Ferguson, 2nd by Rodney DeRouen, motion passed.

No public present.

NEW BUSINESS:

The minutes of the February 13th & February 28th meetings were brought to the floor for approval. A motion to approve the minutes of the February 13th & February 28th meetings was made by Tim Collins, 2nd by Rodney DeRouen, motion passed.

The treasurer's report for February was presented by Anna Ferguson. Checks written for the month of February were #014406 thru #014432. Board members were presented with an itemization of the credit card charges. The members were informed that Mr. Steinke had transferred \$60,000.00 into the revenue account and Anna had moved \$57,500.00 from that account to the reserve fund account. The \$877.00 that was being deposited in the account each month was stopped since the balance is current and where it needs to be, per the USDA.

A motion to approve the treasurer's report for February was made by Tim Collins, 2nd by Rodney DeRouen, motion passed.

A motion to authorize payment of the bills was made by Tim Collins, 2nd by Rodney DeRouen, motion passed.

Engineering: Mark McCarty is not here as we still have some things to put together. Hopefully, he will be here for the meeting next month. The project is in the hands of the bonding attorney, Mr. Allen Offner, and they are working out source funding. We may end up doing the building on our own. We can do it and possibly save ourselves some money and do it the way we want it to be done.

Communications update: The information that was received from our vendor has been sent on to Mark McCarty. We requested that he include the booster stations in with this as it is part of the overall project. We are still waiting on the final details.

Resolution to consider refinancing current loan: Malcolm had a meeting with Sabine Bank where there was a discussion about refinancing our current loan. We have almost 18 years still to pay on this and it's currently at 5%. If all board members are agreeable, let's have a resolution authorizing Sabine Bank to move forward in working with us and consider refinancing our current loan. A motion was made by Tim Collins, 2nd by Rodney DeRouen, to do a resolution authorizing Sabine State Bank to move forward with refinancing our current loan, all agreed, motion passed unanimously.

The voting for Resolution No. 3.12.2020 was as follows: Yeas 4 Nays 0 Absent 1 Abstained 0

Relocation of Assets: This is in case we move operations.

Online bill pay: Rick explained the information that we had received for online bill pay. E-pay would run us \$88 a year with a license fee of \$295.00. Customers would pay 3% of what their bill was, plus 35 cents for the convenience of paying their bill online. They would still get their paper bill, but they would have the option to pay it online now. Malcolm asked the board members how they all felt about this and all agreed it sounded like a good idea. A motion was made by Tim Collins to approve the online bill pay and to see about putting a link on our website for customers to access, 2nd by Rodney DeRouen, all agreed, motion passed unanimously. Get with Mr. Steinke's office and see if they can put something on the bill about the e-pay option.

Insurance review: Nothing to report at this time.

Rick Leonard presented the Superintendent's report for February 2020 to the Board:

- All monthly State reports and samples sent to LADHH.
- Plant processed 4,971,000 gals of water @ an average of 160,354 gals. per day and shipped out 4,936,031 gals. of water @ an averaging of 159,226 gals. per day
- Plant usage for production (chlorine, caustic, & polymer carrier waters) estimated @ 50,000 gallons.
- Plant usage for backwashing was 34,969 gallons.

A motion to accept the Superintendent/Operator report as presented was made by Tim Collins, 2nd by Rodney DeRouen, motion passed.

OLD BUSINESS:

Decant tank: leave on agenda for now

Website update: We will see if we can attach the e-pay link to the site. If not, we will have to look at doing something different. Remove this from the agenda for now.

Announcements/Comments: Rick will be out from April 8th for about a month as he is having surgery. Next month's meeting will be more detailed as we are expecting the auditors to be here.

There was no other business and a motion to adjourn was made by Tim Collins, 2nd by Rodney DeRouen, all agreed, motion passed.

NEXT BOARD MEETING: Thursday, April 9, 2020 AT 5 PM

South Toledo Bend Water Plant – 3260 Little Flock Road, Many, LA 71449

Prepared by: Betty Maupin – Administrative Assistant

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