

South Toledo Bend Water District



3260 Little Flock Road • Many, LA. 71449



Malcolm Franks, President • Michael Walker, Vice President
Anna Ferguson, Secretary/Treasurer
Commissioners: Tim Collins • Michael Pitt

Minutes of South Toledo Bend Water Board March 10, 2022

Board Members Present: Malcolm Franks, Anna Ferguson, Mike Walker, Tim Collins (via phone), Mike Pitt
Others Present: Rick Leonard (Superintendent)

Meeting was called to order at 5:30 PM by Malcolm Franks. A prayer was said, the roll was called and there was a quorum to conduct business.

A motion was made by Anna Ferguson to adopt the modified agenda with a change in item #4 (Grant funds) to add a resolution, 2nd by Mike Pitt, motion passed unanimously.

No public was present.

NEW BUSINESS:

1. The minutes of the February 10th meeting were brought to the floor for approval. A motion to approve the February minutes was made by Mike Pitt, 2nd by Mike Walker, motion passed unanimously.
2. The treasurer's report for February was presented by Anna Ferguson. Bank balances were read aloud. Checks #15152 thru 15183 were written from February 26 to March 8. Anna said she would like to increase the deduction from the sinking fund account just so that she could have a little bit of a cushion. A motion was made by Mike Walker that we change the monthly deduction for the sinking fund from \$14,000 to \$16,000, 2nd by Malcolm Franks, agreed by all, motion passed. Check #15154 in the amount of \$3905.30 was a refund of an overpayment made by Tamra Cochran. She put an extra zero when she made her payment online and it caused her account to be overdrawn so a refund check was issued to her. Checks #146, 147 & 148 were written out of the asset replacement account. A motion to accept the treasurer's report was made by Mike Walker, 2nd by Mike Pitt, motion passed unanimously.
3. A motion to authorize payment of the bills was made by Mike Walker, 2nd by Mike Pitt, motion passed unanimously.
4. Grant Funds: Malcolm read aloud a letter from the State of Louisiana, Facility Planning & Control in reference to the Vaco Road project. They want a copy of a resolution designating an individual from South Toledo Bend Water District, to act on behalf of South Toledo Bend Water District, in all matters pertaining to this project, including certifying requests for state disbursements. This individual must be an official of South Toledo Bend Waterworks District, and not a contracted consultant. This resolution is a prerequisite for the disbursement of State funds. We will need a resolution and authorize someone to sign off on this. This is for the \$25,000. Mike Walker made a motion to adopt **Resolution No. 3.10.2022**, to designate Malcolm Franks as the authorized representative to sign all paperwork associated with this grant, 2nd by Mike Pitt, agreed by all, passed unanimously. The voting was as follows: **AYES 4 NAYS 0 ABSENT 0**

Malcolm read aloud, for the record, the official letter from the Office of Community Development "I am happy to inform you that the Joint Legislative Committee on the budget at the recommendation of the Water Sector Commission has approved a Water Sector Program grant award for the South Toledo Bend Waterworks District in an amount up to the \$3.8 million for water improvements. An Authorization to incur costs letter and information regarding grant implementation will be forthcoming. Costs to be paid cannot be incurred prior to receipt of this authorization." This is the official letter congratulating the water department on getting these grant funds. Malcolm asked Anna if she could get some feedback from people in the Vaco area and she said she would.

5. Esto well project/rebuild update: Rick said that the pumps are set, and the discharge piping is done for our new pumps at the Esto station. We're just waiting for the electrical portion of it to be done. Malcolm asked if we gave a timeline

on this, and Rick stated he would check. Rick said he talked with Mark McCarty (Meyers & Associates) and that this tank does not have vortex breakers and we're going to have to have that. That's going to be an additional charge.

6. Update on drilling process: Rick stated that the casing is set. The screen is set. The sand has been packed in around it. They blew and cleaned the well a little bit. (Rick provided the board members with a bottle of water taken from the well.) They put 25 pounds of HTH in it and that mostly knocked out the smell, but it does have a little hint to it. You can taste the sulfur in it, so it's going to have to have some type of filtration. Malcolm asked if the next step was to put in a temporary pump and Rick said they had to go in and swab the casing, then they'll set a temporary pump to start flow testing. Malcolm said then after a 24-hour run time, we're going to get a sample and that sample is going to go for testing just so we can fine tune the treatment process. Rick said that was correct.
7. Well project/2nd phase: We are in a holding pattern on this until we get a treatment plan in place as to what we are going to have to do to clean the water to the standards we want and then we can move into the 2nd phase of this. We will have to re-bid for the 2nd well.
8. Plant infrastructure: We need to replace some of storage tanks. Beaver hill and Park site. Park site is in bad shape. Rick stated that patching has been done. At Beaver hill the pumps are about 20 years old. They have been rebuilt twice. There are 2 at Park site just like them and both have been rebuilt. Malcolm stated that the cost of the rebuild is \$15,000. The pumps are so old they have to make the parts. The cost of the new style pumps that we're going with up here at Esto, and they come highly recommended, the total cost here is \$16,000 for a brand new pump. The pump is much more efficient with a VFD drive. It's getting expensive every time we need to rebuild one of those. Let's look at this once we get into phase 2 of this project.
9. Engagement Letter: Steinke has to have a letter on file stating that we have procured their services for the coming year. A motion was made by Anna Ferguson that we continue to use Steinke & Associates as our CPA and authorize Malcolm Franks to sign the Engagement Letter, 2nd by Mike Walker, agreed by all, motion passed.
10. Rick Leonard presented the Superintendent's report for February 2022 to the Board:
 - All monthly State reports and samples sent to LADHH.
 - For the month of February, the plant processed 7,434,000 gals of water @ an average of 239,806 gals. per day and shipped out 7,357,415 gals. of water @ an averaging of 237,335 gals. per day. Used 76,585 gallons for backwashing.
 - Plant usage for production (chlorine, caustic, & polymer carrier waters) estimated @ 50,000 gallons.
 - Phone...Rick had to replace his company cell phone

A motion to accept the superintendent's monthly report was made by Mike Pitt, 2nd by Anna Ferguson, motion passed.

11. Communications tower: could be 3-4 months before we hear anything else on this.
12. Announcements/Comments: Next board meeting will be on April 14th.
13. There was no other business and a motion to adjourn was made by Mike Walker, 2nd by Anna Ferguson, motion passed.

NEXT BOARD MEETING: Thursday, April 14, 2022, AT 5:30 PM
South Toledo Bend Water Plant – 3260 Little Flock Road, Many, LA 71449
Prepared by: Betty Maupin – Administrative Assistant
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